



14th June 2017  
The Athena, Leicester

events1@oceanicconsulting.co.uk

OFFICE USE ONLY:

# BOOKING FORM

## YOUR DETAILS

Organisation: \_\_\_\_\_ Website: \_\_\_\_\_  
Name: \_\_\_\_\_ Position: \_\_\_\_\_  
Address: \_\_\_\_\_ Tel: \_\_\_\_\_  
\_\_\_\_\_ Mob: \_\_\_\_\_  
Post Code: \_\_\_\_\_ Fax: \_\_\_\_\_  
Email: \_\_\_\_\_

## BOOKINGS

Please reserve ..... tickets at £100 per guest   
Please reserve a table for 10 people at £1,000 per table

## FINALIST BOOKING (FINALIST ONLY)

I wish to claim my complimentary ticket   
Please reserve ..... tickets at £80 per guest   
Please reserve a table for 10 people at £700 per table  
(Price include complimentary ticket)

## PAYMENT DETAILS

I enclose a cheque made payable to **Oceanic Consulting**  I wish to pay by bacs. Details as per invoice  I wish to pay by Debit/Visa Card\*

\*All card payments are subjected to a booking fee. 7 days prior to the event only card payments are accepted. Please note to secure all bookings, card details should be provided including complimentary tickets. If payment is not received upon our invoice request your card details will be charged. Should you fail to attend after confirming your complimentary ticket you will be held liable and your card will be charged in full.

## OUR ADDRESS

Oceanic Studios, Polar House,  
20 Darnley Street, Glasgow, G41 2SE. Tel: 0844 879 3256

## CANCELLATION & BOOKING POLICY

Email communication is accepted as validation of order/booking/agreement for the above. Cancellations must be made within 48 hours of written confirmation. Any cancellations thereafter are liable to pay 100% of the table/ticket/advertising cost. Any cancellations made within 7 days prior to the event date will be liable to 100% of the cost. Payments must be available as per invoice details and the full sum should be cleared before event date unless otherwise agreed in writing. In case of the event being postponed or cancelled, we cannot be held liable for any losses incurred for travel and accomodation. If you have confirmed your complimentary ticket and cancel outwith 48 hours or fail to attend your card will be charged. All agreements and what is advertised maybe subject to change without notice and without any liability to us or any of our partners and suppliers.

Please note when you provide card details to secure your booking this is taken as acceptance of our cancellation and booking policy.  
Full terms & conditions are available on request.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_